University of Eldoret
flame of knowledge and innovation

RULES AND REGULATIONS GOVERNING THE CONDUCT AND DISCIPLINE OF STUDENTS

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Short description	Rules and Regulations Governing the Conduct and Discipline of Students
Relevant to	Council, Senate, University Management Board, Staff and Students
Approved by	University Council
Responsible officer	Deputy Vice-Chancellor Academic & Students' Affairs)
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Date reviewed	December, 2019
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Related legislation	Universities Act, 2012
Key words	Discipline, Conduct

December, 2019

APPROVAL

The University of Eldoret having been awarded its Charter on 11th February, 2013 has set on a growth path guided by its vision of being "A Premier University that nurtures global leaders and innovators"

As part of laying its foundation, the University developed its Statutes in November 2013 followed by its first Strategic Plan (2014-2019) which was launched on 20th June, 2014. The process of recruiting its top managers was completed in March 2014. The University developed its policies, rules and regulations which have guided decisions of the different organs of the University in order to achieve rational outcomes geared towards the growth of the University. The review of the first Strategic Plan and the development of the second Strategic Plan (2019-2024) has been completed. These Rules and Regulations Governing the Conduct and Discipline of Students which were first launched on 8th July 2014 and have been reviewed to respond to the current and emerging challenges resulting from students' conduct and discipline.

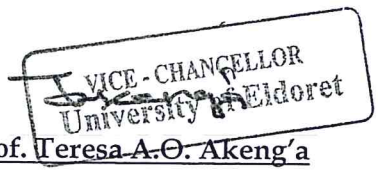
My special thanks go to all those who put in their time, effort and skills to develop this Policy. By virtue of the authority vested in me as the Chairman of Council of the University of Eldoret and in reference to the approval granted by Council in its meeting of 6th December 2019, I hereby sign these Rules and Regulations Governing the Conduct and Discipline of Students this ..... day ..... of 2020

Dr. David Ojakaa
B. Ed. (Sc.), MSc. (Population Studies); PhD (Demography)
CHAIRMAN OF COUNCIL

FOREWORD

The University of Eldoret is one of the public universities in Kenya whose mission is "To provide quality education, training, research and consultancy in science, agriculture and technology to meet the needs and aspirations of a dynamic society". We strive to train graduates of great integrity, discipline with good work ethics. As an institution the University operates in compliance with the Universities act (2012) and several other laws that guide university sector operations. To further guide the smooth running of its programmes and especially the peaceful co-existence of students. The University has developed the Rules and Regulations Governing the Conduct and Discipline of the Students of the University of Eldoret. All students are advised to familiarize themselves with these Rules and Regulations as they form the basis for good relations and standards expected of them, their obligations and responsibilities.

This document contains these rules and regulations and have been reviewed in order to clarify areas that were not so clear in the earlier document. It is hoped that with this revised document, the work of the officers responsible for the administration of discipline will be much easier. All students are advised to take these rules and regulations positively as they are meant to make their stay at the University enjoyable.



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Vice Chancellor

BACKGROUND

Students at University of Eldoret (UoE) are members of both society and the University community, with the attendant rights and responsibilities. UoE seeks to promote and facilitate good student discipline and conduct through education, support and positive encouragement. Students of UoE are expected to comply with all laws, and University policies and regulations while on campus. They should behave as responsible members of the University community, represent and uphold the good name of the UoE. However, where these approaches or other informal actions are not sufficient, UoE will institute formal disciplinary actions. Once disciplinary action has been instituted, a case will be concluded even if the alleged perpetrator is no longer a student of the University, for example in cases involving criminal offenses.

The Rules and Regulations Governing the Discipline and Conduct of students of UoE have been reviewed after their use for a full cycle and the emerging dynamics in the conduct and discipline of students. More complex cases (such as cybercrimes, kidnapping, identity theft, identity fraud, account take-over fraud, terrorism) that reflected societal evolution and current youth buy-in and therefore complicating their behaviour patterns.

The broad goal of this policy review was to create a frame-work where the rules and regulations for student behaviour are clearly stated, understood and accepted by students and staff. The specific objectives for reviewing this policy, therefore, was to identify all possible offences and the corresponding sanctions. In this way, greater clarity on sanctions such as warnings, fines, penalties and other forms of punishments are based on specific groups of offenses and the attendant penalties in a manner that is consistent with the fair administration of justice. The policy makes a clear distinction between misdemeanour and criminal offences and indicates how the offences which are criminal in nature must be handled once they have been proven and dealt with at the University level.

VISION, MISSION, CORE VALUES AND MANDATE

Vision

A premier University that nurtures global leaders and innovators.

Mission

To provide high quality education, training, research and consultancy in science, agriculture and technology to meet the needs and aspirations of a dynamic society.

Core Values

- Integrity
- Innovativeness;
- Customer satisfaction;
- Competiveness;
- Equity;
- Responsiveness; and
- Inclusivity

Motto

Flame of knowledge and innovation

Mandate of the University

According to the University of Eldoret Charter (2013) the mandate of University is to:

(a) Provide directly or indirectly or in collaboration with other institutions of higher learning, facilities for quality training, research and innovation in agriculture, engineering, technology, enterprise development, health services, social sciences and other applied sciences, and integration of teaching, research and effective application of knowledge and skills to the life, work and welfare of the citizens of Kenya;

(b) Promote technological innovations as well as discovery, preservation, transmission and enhancement of knowledge and to stimulate the intellectual life in the economic, social, cultural, scientific and technological development;

(c) Play an effective role in the development of science, technology, engineering, agriculture and natural resource management in conjunction with the industry and to provide extension services so as to contribute to the social and economic development of Kenya;

(d) Develop market-driven programmes of study including those that culminate in degrees, diplomas and certificates.

The **function** of the University shall be to participate in technological innovations as well as discovery, transmission, preservation and enhancement of knowledge, and stimulate the intellectual participation of students in the economic, social, cultural, scientific and technological development of Kenya.

DEFINITION OF TERMS

Academic year: Means a year recognized by the University of Eldoret Senate and as documented in the University of Eldoret almanac.

Account take-over fraud: Using another person's account information (for example, a credit card number) to obtain products and services.

Cohabiting: Means students of the opposite sex living/sleeping together in halls of residence for purpose of sexual relationship.

Halls of residence: This means University houses including leased houses within which students reside while in the University.

Incommunicado: In isolation or seclusion without any means of communication.

Identity cloning: Assuming completely the life of that person/student and working as that student.

Identity theft or Identity fraud: Are terms used to refer to all types of crimes in which someone wrongfully obtains and uses another person's personal data such as *Credit Card or Debit card PIN* in some way that involves fraud or deception, usually for economic gain.

Kamukunji: An informal assembly of students to discuss issues of their interest.

Misdemeanour: Means any offence which is not a felony; it is a minor wrong doing. It is a non-cognizable offense, a misbehaviour, public annoyance, which is not a crime.

New account fraud: Means using another's personal identifying information to obtain products and services using that person's good credit standing.

Pirating: Unauthorised occupation of a room of the University

halls of residence.

Senate: Governing body of the University which is a supreme academic authority for the institution.

Student: a person who is registered in the university to pursue an academic programme of the University during a current academic year for a first or higher degree, diploma, certificate or such other qualifications or courses of the University as may be approved by the Senate as qualifying a person for status of a student, and includes a student of an affiliated institution who is registered for examinations leading to degrees, diplomas, certificates and other academic awards of the University.

Students Disciplinary Committee: Means a committee of Senate that listens to discipline issues of students on either examination irregularities or conduct and determines their corrective measures

Warden: A member of academic staff at lecturer level or above who shall not be Dean or head of Department appointed to promote the welfare of students in the halls of residence.

TABLE OF CONTENTS

RULES AND REGULATIONS GOVERNING THE CONDUCT AND DISCIPLINE OF STUDENTS i
APPROVAL ii
FOREWORD iii
BACKGROUND iv
VISION, MISSION, CORE VALUES AND MANDATE iv
Vision iv
Mission iv
Core Values v
Mandate of the University v
DEFINITION OF TERMS vi
TABLE OF CONTENTS viii
1.0. PRELIMINARY 1
2.0. DISCIPLINARY AUTHORITY 1
3.0. THE CONDUCT OF STUDENTS 2
3.1. General Conduct 2
3.2. Channels of Communication 2
4.0. RULES ON COMMUNITY LIVING 3
4.1. Residential Conduct 3
4.2. Keys 4
4.3. Vocational Residence 4
5.0. UNIVERSITY PROPERTY 4
6.0. MUSIC AND MUSICAL INSTRUMENTS 4
7.0. NOISE AND NUISANCE 5
8.0. GENERAL 5
8.1. Fire-fighting Equipment 5
8.2. Security of Students' Property 5
8.3. Motor Vehicles 5
9.0. CRIMINAL OFFENCES 5
10.0. LEAVE OF ABSENCE 7
11.0. PROCESSION, DEMONSTRATIONS AND CEREMONIES 8
12.0. CORRESPONDENCE 8
13.0. ACADEMIC RESPONSIBILITY AND LEADERSHIP 9
14.0. MISCELLANEOUS PROVISIONS 10
15.0. DISCIPLINARY ACTIONS 11

15.1. Jurisdiction 11
15.2. Officer-In-Charge 11
16.0. ENFORCEMENT OF REGULATIONS 12
17.0. DISCIPLINARY PROCEDURES 12
17.1. Meeting of the Disciplinary Committee 12
17.2. Notice of Meeting 12
17.3. Procedure of the Committee: 13
18.0. POWERS OF THE STUDENTS' DISCIPLINARY COMMITTEE 13
18.1. Communication of Disciplinary Decisions 17
18.2. Appeal 17
18.3. Notice of Appeal 17
18.4. Saving Clause 18
19.0. RULES FOR CLUBS AND SOCIETIES 18
19.1. Procedures for forming Clubs and Societies 18
19.2. Management of Clubs and Societies 19
19.3. General Conduct of Clubs and Societies 19
19.4. Protection of Name 19
20.0. EFFECTIVE DATE 19
21.0. REVIEW 19
APPENDIX I: DECLARATION 20

RULES AND REGULATIONS GOVERNING THE CONDUCT AND DISCIPLINE OF STUDENTS OF THE UNIVERSITY OF ELDORET

These rules and regulations are meant to bring order and harmony in the University and make the life and stay of students enjoyable. They are meant to enable the University function effectively for ALL its students, staff and residents. Students are required to sign the form in **appendix 1** to confirm that they have read and understood, and will abide by the rules and regulations as stipulated.

1.0. PRELIMINARY

Due to the University function in training manpower and generating knowledge, and to ensure that sanctions imposed by the Disciplinary Committee are consistent with the University's handling of similar cases throughout its operation, University of Eldoret has developed a set of rules and regulations that will assist in a transparent and equitable adjudication of students' allegations of misconduct and criminal offenses.

a) These rules and regulations are recommended by the Senate to the University Council in accordance with the provisions of University of Eldoret Charter of 11th February, 2013 and Statutes whose objective and purpose are, among others, to provide for the control, governance and administration of the University.

b) The Vice-Chancellor as per the University Charter and Statutes shall be responsible to the Council for the general conduct and discipline of the students.

c) These regulations shall apply to **ALL** students of the University and its campuses subject to any necessary changes therein. All students shall be required to read and abide by these Rules and Regulations.

d) These regulations shall not preclude the University from requiring any student to execute any bond, assurance or undertaking to be of good conduct throughout his/her stay at the University.

e) Such bond, assurance or undertaking when required and executed shall have the same effect as if it were part of these Rules and Regulations.

2.0. DISCIPLINARY AUTHORITY

a) For purposes of these Rules and Regulations, the Vice-Chancellor acting on behalf of Council, is the disciplinary authority of the University and

may in that capacity:

i) Vary or add to the list of disciplinary offenses specified herein.

ii) Suspend any students, suspected of committing an offence under these Rules and Regulations, from the University pending further disciplinary measures.

iii) Take any other measures necessary for the proper operation of disciplinary procedure and maintaining of law and order.

3.0. THE CONDUCT OF STUDENTS

The following provisions shall apply with respect to the conduct of students within and outside the University precincts.

3.1. General Conduct

(a) Respect and adhere to the administrative and academic rules, regulations, procedures and structures established by the Universities Act (2012) and statutes for the control, governance and operations of the University.

(b) Respect the rights and privileges of the members of the University community at all times.

(c) Refrain from any conduct that might bring the University or any section or programme thereof into disrepute or public odium.

(d) Carry themselves in all public places or fora with such humility and dignity as befits their status as mature and responsible citizens.

(e) Observe a UoE dress code: Students at UoE are expected to dress in simple, decent, modest and appropriate attire that helps maintain an atmosphere conducive to study and work. Clothes worn in the University should be practical, comfortable, formal or smart casual. Within the University precincts, the following dressing is considered inappropriate: micro/mini-skirts, skin-tight trousers, ragged/torn/ripped jeans, *tumbo-cut* blouses/T-shirts, low-cut blouses/dresses, micro shorts and transparent dresses, attires showing bra straps or sleeveless t-shirts, tight or sagging trousers or clothes showing chest and/or bust, wearing slippers to class or any other dressing that may be considered indecent.

3.2. Channels of Communication

In the redress of grievances, students shall be expected to go through the

laid down channels and procedures as follows:

(a) Academic matters: Class representatives, Academic Advisers, Heads of Department, Deans of Schools and Dean of Students in that order.

(b) Residential matters: Housekeepers/janitors, Hostel Officers, Wardens, Catering and Hostels Manager and Dean of Students in that order.

(c) Students and their organizations shall be expected to adhere to the procedures in (a) and (b) above to ensure prompt processing of their grievances.

(d) Failure to adhere to the above procedures shall be a violation of the University Rules and Regulations.

4.0. RULES ON COMMUNITY LIVING

4.1. Residential Conduct

All students shall conduct themselves with responsibility and maturity while in residence at the University and in particular shall strictly observe the following:

(a) Share rooms in addition to other common facilities. However, it shall be an offence to **'pirate'** in the University hostels.

(b) Admit visitors/students to their rooms only between the hours of 10.00 a.m. and 10.00 p.m. and in so doing shall pay due consideration and regard to the conveniences of their room-mates.

(c) Not remove or damage any facilities or equipment in their rooms or any other part of the halls.

(d) Not cook or sell food in the hostels.

(e) Not conduct business or trade in the halls of residence.

(f) Not reside with a member of the family in the University Hostels, e.g. child, mother, father or any other relative unless in specified areas which the University may identify.

(g) Not cohabit while in the University halls of residence.

(h) Not enter or remain in the opposite sex halls of residence/rooms between 10.00 p.m. and 10.00 a.m.

(i) Fill non-resident, forms for non-resident students only, within the first 2 weeks of the semester.

(j) Not reside in the University Hostels when over six months pregnant. Such students should seek alternative accommodation.

(k) Students are advised not to conceal birth, and to disclose pregnancy so that

they are advised on ante-natal services.

(l) Non-students are not allowed within University student hostels.

4.2. Keys

Each student shall be required to surrender room keys promptly if and when required. It is the duty of each student to keep the keys to their rooms in safe custody.

4.3. Vocational Residence

(a) All students shall leave the University premises at the end of every academic session. Permission for vocational residence shall only be granted by Dean of Students on advice from the Dean of the School; that residence shall be required for the purpose of carrying out an academic assignment or for other reasons approved by the Dean of Students.

(b) Vocational residence shall be in a specified hall and paid for in advance at least two weeks before the start of the vacation.

(c) Students shall vacate University premises immediately they are asked to on disciplinary grounds.

5.0. UNIVERSITY PROPERTY

A student shall take reasonable care of properties of the University and shall be held responsible for loss or damage to any such property where it is deemed to have been caused by negligence, wilful destruction or misuse of such property by the student or group of students.

6.0. MUSIC AND MUSICAL INSTRUMENTS

6.1 Radios, television sets, videos (VCR), musical instruments and percussion instruments may be used only between 5.00 a.m. and 10.00 p.m., and at no time should the sound be so loud as to cause disturbance to others.

6.2 Video entertainment shows are restricted to Friday and Saturday evenings only and at no time should the shows run past 2.00 a.m. On Sundays, the shows shall run until midnight.

6.3 Discos and other dances shall be held on Friday and Saturday evenings only.

7.0. NOISE AND NUISANCE

Students are not allowed to create unreasonable noise, or engage in unruly and rowdy behaviour to the disturbance or annoyance of other occupants of University premises.

8.0. GENERAL

8.1. Fire-fighting Equipment

It shall be an offence against University Rules and Regulations to interfere with, damage or remove, other than for fire-fighting purposes, any of the fire- fighting equipment.

8.2. Security of Students' Property

a. Students are advised to take reasonable care to ensure safety of their personal effects. While reasonable security shall be provided, the University is not liable for losses of or damage to students' personal property while on University premises.
b. Students are encouraged to register their valuables with the University Security Office.

8.3. Motor Vehicles

A student shall not keep a motor vehicle on University premises without prior written permission from Registrar (Administration). Permission shall not be given without proof of a valid insurance cover, a current driving licenses (and a valid road license where applicable). Permission may be refused or withdrawn at the discretion of the Registrar (Administration).

9.0. CRIMINAL OFFENCES

a. The University shall not have exclusive jurisdiction over its students in matters of criminal nature and other offences prescribed by law. All crimes and offences deemed to fall under the Laws of Kenya, shall be addressed in accordance with the provisions of THE PENAL CODE CAP 63. Such offences shall, for good order, be reported to police. These shall include the following and any other activity that may be recognized as criminal from time to time:

Serial letter	Criminal Offenses
(a)	Offensive SMS and Cyber crimes
(b)	Being drunk and disorderly
(c)	Drug abuse/possession of illegal brew, illegal drug
(d)	Drug trafficking
(e)	Fighting (Affray).
(f)	Possession of dangerous weapons e.g. daggers, arrows, *rungu*, guns, bullets, tear gas canisters
(g)	Assault causing bodily harm
(h)	Arson, attempts to commit arson or attempts to destroy or injuries to property.
(i)	Theft and other related offences e.g. robbery and extortion.
(j)	Unauthorized picketing, rioting, obstruction to perform duty.
(k)	Organizing unlawful demonstrations/processions/ incitement
(l)	Rape or attempted rape.
(m)	Kidnapping/abduction, detentions, holding someone *incommunicado*
(n)	Sexual harassment, indecent assaults, defilement.
(o)	Impersonation and false pretences, defamation, misrepresentation
(p)	Forgery, fraud, counterfeiting, found in possession of fake currency
(q)	Illegal/unlicensed trade e.g. hawking
(r)	Trespass to restricted areas (e.g. Examination Office)
(s)	Aiding Suicide and attempted suicide.
(t)	Concealing birth, killing of unborn child (infanticide) and abortion.
(	Subversion/Treason.

u)	
(v)	Murder, Manslaughter, Bestiality
(W)	Terrorism or aiding terrorist activities
(X)	Being found in possession of tear gas canister

Notwithstanding any action that may be taken by the police or relevant agencies under the foregoing paragraph, the University may take independent disciplinary measures for misconduct occurring both within and outside its campuses.

b. Some students engage in activities that may be estimated to endanger their lives or the lives of other students or which may attract mob justice. Under such circumstances, the Vice-Chancellor may suspend the particular student or group of students pending appearing before the Disciplinary Committee.

10.0. LEAVE OF ABSENCE

(a) The University shall grant leave of absence on the following grounds only:

i) Sickness
ii) Maternity
iii) Compassionate grounds
iv) Special leave

The request for leave shall normally be supported by documentary evidence.

(b) In all cases of absence from classes on account of illness and maternity, a medical certificate to that effect shall be submitted by the University Medical Officer or any certified Medical Practitioner to the Dean of the relevant school and the office of the Dean of Students. Where a private practitioner has treated a student, the medical certificate shall be submitted to the University Medical Officer for

record purposes.

(c) Leave application forms are available at the Dean of Students Office and must be filled by the applicant at least one day before leave begins. The University shall not entertain any claims where a student leaves without prior official permission.

11.0. PROCESSION, DEMONSTRATIONS AND CEREMONIES

(a) It shall be an offence for any student while on campus to organize or participate in demonstrations, processions, ceremonies, picketing or any other meetings for which permission has not been granted by the University or a government authority.

(b) In addition to any other permits which may be required by law, permission to hold meetings in the University precincts shall be given by the Dean of Students and a report made to the Head of the University Security Services.

(c) Where such processions, demonstrations and ceremonies have been organized unlawfully, the organizers shall be subject to appropriate disciplinary action.

12.0. CORRESPONDENCE

(a) Correspondence to the press or other mass media by an individual student or officials of the students' organization shall bear the individual names and signatures.

(b) It shall be an offence to make slanderous and/or irresponsible statements about matters affecting the University or Students' Organization.

(c) Students publishing, writing and/or distributing of anonymous literature of a malicious nature, including placards, shall be subject to disciplinary action.

(d) Advertising notices must be in approved designated notice boards and shall be subject to approval by the Dean of Students' office. However, those who are responsible shall remove such notices within one week after the advertised event takes place.

(e) Correspondence through letters by individual students or by officials

of the Students Organizations (including student societies) the following in matters pertaining to the University shall be sent through the office of the Dean of Students who will forward them as may be appropriate:

(i) Government officers
(ii) Foreign governments
(iii) Ministers and members of Parliament or other dignitaries
(iv) Sponsoring bodies
(v) Other such bodies

(f) Invitations to Government ministers, Government officials, politicians, representatives of foreign governments or any other important persons to visit the University in their official capacities shall be notified within adequate time to the Vice-Chancellor through the Dean of Students.

13.0. ACADEMIC RESPONSIBILITY AND LEADERSHIP

a) Attendance of lectures, tutorials, seminars, practical sessions, field trips, field attachment and other such scheduled courses of instruction is compulsory. The Senate considers attendance of lectures and practicals as compulsory. It is therefore an offence for a group or class to boycott lectures/practicals/fieldwork for more than two days consecutively. Such an offence may lead the whole group to be suspended from the University for a specified period of time.

b) It is an offence to interfere with or block scheduled University activities.

c) Students who have missed more than 20% (cumulatively) of scheduled lectures, tutorials, seminars, practical sessions and other instruction shall **NOT** be allowed to sit end of semester examinations and subsequently shall repeat the year or semester as shall be recommended by the University Senate.

d) Students shall be expected to comply with all other rules and regulations made by Departments, Schools, and Colleges or any

other such units of the University.

e) No student shall be allowed:

i) To contest for any elective post in the Students' Council (SC) of the University of Eldoret Students' Organization (UESO), if by so doing it will compromise academic performance.

ii) To contest, a prospective candidate should demonstrate that class work would not suffer by obtaining an average mean mark of credit pass (60%) in the previous University examinations.

iii) A First year student intending to contest should have obtained credit pass (60%) average of C.A.T. marks.

iv) If one has been suspended from the University at any one time.

v) Has suffered from mental sickness/temporary insanity or any other infirmity that may hinder academic performance and leadership.

The fulfilment of the above requirements shall be confirmed by the Dean of the respective School and Dean of Students.

f) Eligible candidates for elective posts in Students' Council (SC) shall be limited to *bona fide* students who have cleared payments of ALL University fees that are due at that time as shall be confirmed by the Registrar - Academics

g) The tenure of service in the Students' Council shall be as per UESO Constitution.

h) Representation of students in Senate will be restricted to elected members of the SC. Appointments to these posts will be on annual basis and such representatives shall be nominated as per the Universities Act (2012), the Charter, Statutes, UESO Constitution and these Rules and Regulations.

14.0. MISCELLANEOUS PROVISIONS

a) A Student shall not use or have in his/her possession knives, sticks, metal bars or any other articles which might endanger other members of the University community.

b) A student shall not use profane or abusive language while in the University.

c) A student shall not threaten or hold hostage or extort or strike or physically harm any other student, or a member of staff or other employee of the University, or a member of public.

d) It shall be an offence for a student to interfere with movement of University vehicles or cause traffic obstruction in or outside the campus.

e) Students shall be expected to maintain a high level of hygiene in their halls of residence, dining halls and the University in general. It shall therefore be an offence to litter or throw any waste items outside the dustbins provided.

f) University facilities like halls, lecture theatres and common rooms may not be used by students for business, meetings and parties without written approval from the Dean of Students.

g) Students shall not be permitted to enter places on campus designated as "Out of Bounds" or "No through Way", such as Telephone Switchboards, Kitchens, Examination Offices, Water Treatment Works and other such areas as notified from time to time.

15.0. DISCIPLINARY ACTIONS

15.1. Jurisdiction

These Rules and Regulations shall apply to all disciplinary actions taken against students in respect of the disciplinary offences specified herein, whether such offences are committed within or outside the University precincts.

15.2. Officer-In-Charge

The responsibility of maintaining discipline at the University is vested with the Office of the Vice-Chancellor who may from time to time delegate such powers to other officers of the University for purposes of investigation and enforcement.

a) Administrative and Academic staff of the University have authority to ensure that the Rules and Regulations are adhered to by all students.

b) Students on field and industrial attachments, and teaching practice shall be subject to the supervision of the officers under whom the University places them.

16.0. ENFORCEMENT OF REGULATIONS

In the event of breach of the regulations, and depending on the nature of the offence the officers referred above shall adopt the following procedures.

a) Shall require the student to make a written statement in response to the charges **within two (2) days.**

b) Shall warn or caution the student either verbally or in writing **within two (2) days** Or

c) Report the student to the office of the Dean of Students in writing enclosing all documentary evidence for further processing **within four (4) days from the date the offence was committed.**

Arising from 16.0 a) and c), the Dean of Students shall:

i. Investigate and establish whether there is a case to answer. In this respect, the Dean of Students may warn or caution the accused **within seven (7) days; or**

ii. Process the disciplinary offence and forward to the Registrar (Academic) **within fourteen (14) days; or**

iii. Take any other action that may be deemed appropriate at that time.

17.0. DISCIPLINARY PROCEDURES

There shall be a Students Disciplinary Committee of the University Senate constituted as per Statutes of the University of Eldoret.

17.1. Meeting of the Disciplinary Committee

a) Except in cases dealt with under statutes, the Chairperson shall convene a meeting of the Disciplinary Committee within one month after the report is received.

17.2. Notice of Meeting

a) The Secretary to the Committee shall notify both the student and the complainant of the date and time of the meeting and inform them of their right to be present and to call witnesses.

b) The student shall be required to attend the hearing in person. Summons to attend shall take precedence over all other student's commitments.

c) Failure to appear before the disciplinary meeting shall result in the student being suspended indefinitely to show cause.

17.3. Procedure of the Committee:

a) All disciplinary cases against students shall be handled fairly and competently in accordance with the procedures prescribed hereafter and in particular there shall be observance of "*Principles of Natural Justice*" namely:

b) No one shall be a judge of his/her own cause.

c) Each party shall have the right to be heard and call witnesses.

d) The accused has a right of appeal.

e) The Committee shall hold due enquiry and shall not be required to adhere to the rules of evidence or procedures as applied in a court of law. In particular, the Committee shall ensure that both sides are heard and that persons required to be WITNESSES in the case do not sit as members of the Committee.

f) These proceedings are of management nature internal to the administration of the University and therefore shall not involve legal representation. However, if a student wishes to be legally represented he/she must give notice to the secretariat to enable the University instruct its lawyers appropriately.

g) The Committee's decision shall be arrived at either by consensus or by simple majority of votes through secret ballot.

h) The Student Disciplinary Committee shall be convened at least twice every semester to deal with disciplinary cases.

18.0. POWERS OF THE STUDENTS' DISCIPLINARY COMMITTEE

The Student Disciplinary Committee shall sit to deliberate on charges brought against a student, in order to determine whether the student is guilty or not. Where a student is not found guilty, the case shall be dismissed. If a student is found guilty, the disciplinary committee shall have the powers to impose any of the measures/penalties outlined in Table 1 below:

Table 1: GENERAL STUDENT CIVIC, CRIMINAL OFFENCES AND PENALTIES

GROUP	OFFENSES	DISCIPLINARY

		ACTION
GROUP I	a. Engaging in unruly and rowdy behavior to the disturbance or annoyance of other occupants of University premises (1st time offense) b. Not sharing common facilities in the hostel rooms (for 1st time Offense). c. Playing music, music instruments, TV or radio at a loud volume to cause disturbance to others (1st time offense). d. Trespass to University restricted areas (1st time offense). e. Noise and nuisance (for 1st time offense). f. Keeping a motor vehicle on University premises without a written permission from the University Management (1st time offense). g. To dress indecently, in violation of UoE dress code 3.1 (e). h. Making slanderous and/or derogatory statements in the media about the University or the Students' Organization (UESO). i. Offensive Social media publication/ SMSs j. Being drunk and disorderly. k. Colluding and conspiring to commit a misdemeanour.	i. Warning in writing ii. Counselling at Dean of Students' Office and sign a bond of good conduct
GROUP II	a. Hosting non-resident student(s) in the University hostel rooms for a night accommodation (pirating). b. Admitting visitors/students or student (s) of the opposite sex in the University hostel or rooms between	i. Exclusion permanently from University hostels for both offenses ii. Forfeiture of

	10.00 p.m. and 10.00 a.m. c. Cooking in the University hostel rooms d. Conducting business or trade of any kind in University hostel rooms. e. Living with a family member/ relative or unauthorized person in the University hostel rooms f. Noise and nuisance (2nd time offense). g. Sub-letting of a bed space in the University hostels or illegally occupying a Hostel room (pirating). h. Not sharing common facilities in the University hostel rooms (2nd time offense). i. Playing music, music instruments, TV or radio at a loud volume to cause disturbance to others (2nd time offense). j. Non-disclosure of pregnancy beyond six months. k. Concealing birth.	goods seized (Group II, d). iii. Pay a cash fine not exceeding KSh.5,000.00 except for Group II (j) and (k) iv. Counselling at Dean of Students' Office and sign a bond of good conduct
GROUP III	a. All offenses in GROUP I repeated for the second time b. Interfering, tampering, damaging or removing any University appliances and/or equipment c. Organizing unlawful demonstrations, processions and incitement. d. Defamation of character e. Utter, publishing, writing and/or distributing materials, information and literature in the press and mass media, including posters and placards that will put the University or any section or programme into disrepute or public odium (1st time offense). f. A student inviting a public figure to the University without the authority	i. Suspended for one (1) academic year for all the offenses ii. And a cash fine equivalent to the cost of the damaged equipment where applicable iii. For GROUP I (j) 2nd time offense, and GROUP III (i), Suspension for one (1) academic year and recommended to seek professional help. Re-admission will be upon evidence of

	of the University Management. g. Obtaining goods/services by false pretences (for 1st time offense). h. Threatening to harm/kill. i. Drugs and substance abuse	satisfactory reform. iv. Counselling at Dean of Students' Office and sign a bond of good conduct
GROUP IV	a. Utter, publishing, writing and/or distributing materials, information and literature in the press and mass media, including posters and placards that will put the University or any section or programme into disrepute or public odium (2nd time offense). b. Fighting (affray) with comrade. c. Theft and other related offences (e.g. handling and conveying stolen property).	i. Suspension for two (2) Academic years. ii. A cash fine equivalent to the cost of the stolen item for **Group IV (c)** iii. Counselling at Dean of Students' Office and sign a bond of good conduct
GROUP V	a. Cybercrime b. Blackmail/extortion c. Being in possession of dangerous weapons (e.g. daggers, arrows, guns, tear gas canister, spent bullet cartridges, iron bars, batons, *rungu* etc.). d. Committing assault causing bodily harm. e. Obstructing, fighting and causing bodily harm to an invigilator/or any examination officer f. Arson, attempts to commit arson or attempts to destroy or cause damage to property g. Rape or attempted rape h. Kidnapping, abduction and detentions, holding someone *incommunicado* against their will. i. Sexual assaults, harassment, and defilement. j. Impersonation/misrepresentation k. Forgery, abating the production or	Expulsion from the University and handed over to police for the penal code to apply

	being in possession of fake currency, fraud and counterfeiting, account takeover fraud, new account fraud, identity cloning, identity theft or identity fraud. l. Aiding suicide and/or attempted suicide m. Infanticide and abortion (where neither the mother's nor the baby's life is in danger). n. Incitement, rioting. o. Murder and/or manslaughter p. Obtaining goods/services by false pretences (2nd time offense). q. Robbery with violence. r. Terrorism or aiding terrorist activities s. Colluding and conspiring to commit all the above t. Bestiality	

18.1. Communication of Disciplinary Decisions

The DVC (Academic & Students' Affairs) shall communicate the Committee's decision through postal mail, email or phone or a combination of these as provided for in the students records kept in the University and such decisions shall take effect immediately. Once a student has been suspended, the ICT director and the Registrar Academic shall be informed of the same. The student connection with University of Eldoret shall be considered severed and the student shall be barred from accessing any University services i.e. student portal, attendance of classes, sitting of examinations and surrender his or her student ID.

18.2. Appeal

The student shall have the right to appeal to the Vice-Chancellor against the decisions of the Students' Disciplinary Committee within fourteen (14) days from the date of communication.

18.3. Notice of Appeal

a) Notice of appeal against the Students' Disciplinary Committee decision must be given in writing and addressed to the Vice-Chancellor within fourteen (14) days of the communication of Disciplinary Committee's decision.

b) On receipt of a copy of notice of appeal, the Secretary to the Students' Disciplinary Committee shall send to the Vice-Chancellor a copy of all the relevant minutes and documents pertaining to the hearing of the cases.

c) The Vice-chancellor shall appoint an appeals committee to review adjudicated disciplinary cases on request, and if there is merit on the submitted appeal.

18.4. Saving Clause

The provisions of these Rules and Regulations and any decisions made by the Students' Disciplinary Committee shall not derogate the right of the police or any member of public so entitled to bring any action or to institute criminal proceedings in respect of the same state of facts against any student in a Court of Law, nor shall anything herein preclude the State from taking any action which it may deem necessary against any student.

19.0. RULES FOR CLUBS AND SOCIETIES

a) Clubs and Societies may be formed for the advancement of the functions and objectives of the University in accordance with the Statutes.

b) No clubs and societies shall be formed based on ethnic lines.

c) Clubs and Societies shall be self-supporting in all financial matters.

19.1. Procedures for forming Clubs and Societies

a) The students proposing to form a club or a society shall prepare a draft proposal which must include the following:

(i) Justification

(ii) Objectives

(iii) Interim office bearers and patron

(iv) An indication of likely membership

(v) Possible sources of funding

b) The students shall then:

(i) Discuss the proposal with the Dean of Students

(ii) Draw up the proposed club or society's constitution

(iii) Seek approval for the club and society from the Deputy Vice-Chancellor (Academic & Students' Affairs)

through the Dean of Students

19.2. **Management of Clubs and Societies**

(a) All clubs and societies shall be managed in accordance with their approved constitutions.

(b) All scheduled activities must have prior approval of the Dean of Students. For these purposes a list of scheduled activities shall normally be forwarded to the Dean of Students at the beginning of each semester.

19.3. **General Conduct of Clubs and Societies**

(a) Topics of discussion by outside guests shall be approved by the Vice-Chancellor through the Dean of Students.

(b) University facilities may not be used for district or national political campaigns.

(c) Fund raising by students on campus shall not be allowed unless authorized by the appropriate Government authorities and approved by the Vice-Chancellor through the Dean of Students.

19.4. **Protection of Name**

Any individual, Students' Organization, Club or Society may not use the name "The University of Eldoret" without the written approval of the Vice-Chancellor through the Dean of Students.

20.0. EFFECTIVE DATE

This revised policy shall be effective from the date of approval by the University Council.

21.0. REVIEW

This policy shall be reviewed after the longest academic .programme life-cycle which, for the time being, is five (5) years.

APPENDIX I: DECLARATION

I.....

ID No.....

Declare that I have read the Rules and Regulations governing the organization, Conduct and Discipline of students of the University of Eldoret, and understood their content and meaning, and undertake to abide by them.

Signed .....

Date .....

School Admitted to: .....

Registration No. .....